

Board Packet - 07/23/2024 Agenda

I. Opening Remarks

II. Action Items

A. Recommendation that the Board approves the Board Minutes for the meeting held on June 27, 2024.

B. Recommendation that the Board approves the proposed 2024-2025 budget of \$11,038,738 which is a 2.30% increase over FY 2024 budget.

C. Recommendation that the Board approves the Resolution for Board staff to receive a 1.50% cost of living adjustment effective October 5, 2024.

D. Recommendation that the Board approves the 2024-2025 Holiday Schedule.

E. Recommendation that the Board approves the Personnel Board of Jefferson County entering into contracts with the following vendors for fiscal year 2024-25 (individual Board items and contracts included on subsequent pages):

Hampton Inn & Suites Birmingham Tutwiler

- Term: 9/8/24-12/31/24 (four months)
- Cost: Prevailing government hotel rate (estimated cost for term is \$55,000)
- Purpose: Hotel accommodations for volunteer assessors

ADTRAV

- Term: 10/1/24-9/30/25 (one year)
- Cost: Fee based \$37 per booking (estimated cost for term, including cost of the flights, is \$44,000)
- Purpose: Travel arrangements (flights) for volunteer assessors

Siena Consulting

- Term: 10/1/24-9/30/27 (three years)
- Cost: Fee based \$15 per test (estimated cost for term, including cost of the flights, is \$11,000)
- Purpose: Entry-level Firefighter testing services

Intecrowd

- Term: 11/1/24-10/31/25 (one year renewal)

- Cost: Fee based \$165 per hour (not to exceed \$20,000 for the term)
- Purpose: Intecrowd is a Certified Workday Partner and authorized to provide system consulting and configuration services on Workday systems to assist the Board in maximizing the platform's resources.

Coyne Counsel

- Term: 10/1/24-9/30/25
- Purpose: Legal counsel services

Bainbridge, Mims, Rogers, & Smith

- Term: 10/1/24-9/30/25
- Purpose: Legal counsel services

III. Jurisdiction Contracts

A. Recommendation that the Board approves a new contract between the Jefferson County Finance and Warren Averett, LLC. The contractor will perform annual audits of the financial statements of the County for the fiscal years ending September 30, 2024, 2025 and 2026, and review compliance of the Community Development Block Grant-Disaster Recovery program with Federal Register Notice 81 FR 39867 for the periods May 1, 2023 through April 30, 2024, May 1, 2024 through April 30, 2025 and May 1, 2025 through April 30, 2026. This is a three-year contract (effective upon Commission approval; audits will begin after September 30, 2024), at a cost not to exceed \$520,500. Based upon Alabama Code, these audits are required to be performed by independent certified public accountants.

B. Recommendation that the Board approves a new contract between the Jefferson County General Services and Bright Future Electric to reinstall lightning protection at the County's Domestic relations building. The project will include all shop drawings, labor, and materials. The reinstallation must meet UL96A Lightning Protection Standards and requires special skills to ensure the existing grounding system, consisting of downleads and ground rods for lightning protection, remains intact during reroof process. Cost of the contract is \$37,527.85. Based on the fact that these services are temporary and generally contracted, this contract is recommended for approval.

C. Recommendation that the Board approves a new contract between the Jefferson County General Services and Cornerstone Detention Products, Inc. to provide preventive maintenance and repair on 55 corridor sliding doors in the Birmingham Public Safety Center. This is a 3-year contract for \$167,934.54 (approx. \$56,000 per year). Based on the fact that these services are performed sporadically and are generally contracted, this contract is recommended for approval.

IV. Administrative Leave with Pay

A. Develle Hudson, Jefferson County Sheriff's Office - Request for 30-Day Extension of Administrative Leave with Pay

V. Contested Items

A. Stanley R. Thomas vs. City of Bessemer (Police Department)- Case No. DA-2019-2251-BS (Termination)- Hearing Officer's Report & Recommendation

B. Jude Washington vs. Jefferson County Sheriff's Office - Case No. DA-2024-2482-JC (Termination)- Hearing Officer's Report & Recommendation

VI. Appeal of Director's Determination

A. Derius Hill - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record

VII. Information and Discussion Items

A. Recommendation that the Board acknowledges the Workday contract addendum. In this amendment, Workday Inc. and the Personnel Board of Jefferson County would define the terms for "Worker Category" to include a category of "Merit System Employee". This category is used to report worker counts to Workday Inc. The amendment had no impact the cost, term, or scope of services of the current contract between Workday Inc. and the Personnel Board of Jefferson County.

B. Recommendation that the Board acknowledges the list of Advanced Steps.

C. Recommendation that the Board acknowledges the following expenditure reports:

June 15, 2024 through June 28, 2024

June 29, 2024 through July 12, 2024

VIII. Executive Session