

Board Packet- 08/27/2024 Agenda

I. Opening Remarks

II. Action Items

- A. Recommendation that the Board approves the Board Minutes for the meeting held on July 23, 2024.
- B. Recommendation that the Board authorizes the adoption of service rates from One Diversified to provide maintenance and support to the audio, video, and computer equipment located within the PBJC Test Administration Facility.
- C. Recommendation that the Board approves two assessor contracts for \$1,000 per contract for remote assessment training, candidate assessments, and evaluations of Police assessment centers.
- D. Recommendation that the Board approves the disposal of inactive PBJC equipment, furniture and supplies through Jefferson County's inventory process.
- E. Recommendation that the Board approves the City of Birmingham's request to create the position of Crossplex Deputy Director, job code 99144, in the Exempt Executive Service.
- F. Recommendation that the Board approves a new job of Building Inspections Supervisor, #05253, Grade 25 for the City of Bessemer (salary range \$55,286 - \$85,758). This position will be responsible for performing and overseeing the building inspections function for the City to ensure buildings meet established federal, state, and local codes, and will direct the activities of the department in the absence the Building Inspection Superintendent.
- G. Recommendation that the Personnel Board approve revised Policy 2015-002 Merit System Independent Contract Submission.

III. Jurisdiction Contracts

- A. Recommendation that the Board approves two new contracts between the Jefferson County Department of Health (JCDH) and The Force Law Enforcement and Security Company. The contractor will continue to provide security services on a part-time, as-needed basis. Unarmed guard services under this contract will be used primarily to provide coverage on weekends at the Guy M. Tate Building at \$18 per hour (\$44,928); additional coverage to be provided during holidays, special events, and when Classified Guards are absent due to illness or vacation at a rate of \$22.50 per hour. The services provided under the contract for unarmed guards are not to exceed \$50,000. Law enforcement services under this contract will be located at Central, Eastern, and Western clinics at \$40 per hour (\$410,800); additional coverage to be provided during special events at a rate of \$50 per hour. The services provided under the contract for armed guards (APOST certified police officers) are not to exceed \$451,800. These are one (1) year contracts, effective October 1, 2024 – September 30, 2025, with no extension option. Based on the sporadic nature of the guard services, and the fact that the JCDH has no authority to directly hire law enforcement officers, these contracts are recommended for approval.
- B. Recommendation that the Board approves a new contract between the Jefferson County Family Court and the UAB Board of Trustees. The contractor will continue to provide 24/7/365 coverage for an on-site Electronic Monitoring Program for the Birmingham and Bessemer Family Courts. The UAB Electronic Monitoring program assures continuous coverage for monitoring and supervision of juvenile clients involved in juvenile court due to delinquent behavior. The program is responsible for providing daily reports to the courts, attending court hearings, and contacting the on-call judge for pickup order requests as needed. The program is made available for clients to prevent and reduce overcrowding in the detention facility. The use of independent contractors under the UAB Community Justice program is vital, and has been in place since 2004 due to their designation as a Community Corrections program under the Alabama Community Punishment and Corrections Act of 1991 by resolution of Jefferson County. This is a one-year contract at a cost of \$349,104, and based

on the fact that services of this nature are generally contracted, this contract is recommended for approval.

- C. Recommendation that the Board approves a new contract between the Jefferson County General Services department and a Contractor to be determined. The County is seeking pre-approval to engage in a contract that will provide HVAC Water Treatment Services on boilers, cooling towers, condensers, and associated circulation systems at ten (10) Jefferson County buildings. This includes repair or replacement of chemical feed equipment, monthly and quarterly analyses, delivery of all treatment chemicals to the point of use, and proper recycling of empty chemical containers. This is a three-year contract, to be executed upon approval, at an estimated cost of \$124,098. The Board has approved similar contracts before. Based on the sporadic nature of the work and that these services are generally contracted, this contract is recommended for conditional approval, predicated on the following: 1) the County must submit the final contract for Board records, and 2) the contract does not deviate in any substantial manner from the representations made in this submission.
- D. Recommendation that the Board approves a new contract between the Jefferson County General Services Department and a Contractor to be determined. The County is seeking pre-approval to engage in a contract that will provide certified technicians to perform annual inspections and tunings, quarterly maintenance, and monthly maintenance on 25 boilers located within eight (8) Jefferson County buildings. The Board has approved similar contracts before. This is a three-year contract to be executed upon approval, at an estimated cost of \$209,237. Based on the sporadic nature of the work and that these services are generally contracted, this contract is recommended for conditional approval, predicated on the following: 1) the County must submit the final contract for Board records, and 2) the contract does not deviate in any substantial manner from the representations made in this submission.

IV. Administrative Leave with Pay

No items in this section

V. Contested Items

- A. Coniah Coleman vs. Jefferson County (Environmental Services)- Case No. DA-2024-2493-JC (Termination)- Hearing Officer's Report & Recommendation
- B. Truman McGhee vs. City of Birmingham (Police Department)-Case No. DA-2024-2488-BH (Suspension - 10 Days)- Hearing Officer's Report & Recommendation
- C. LaShaundra Jackson vs. City of Tarrant (Fire Department)- Case No. DA-2024-2495-TC (Termination)- Respondent's Motion to Stay

VI. Appeal of Director's Determination

- A. Jasper Wade - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record
- B. Victoria Mystic - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record
- C. Addie Towns vs. City of Birmingham (Office of the City Attorney)- Case No. DA-2024-2508-BH (Termination)- Affidavit of Notice

VII. Information and Discussion Items

- A. The Director provided administrative approval of a new contract between the Jefferson County Information Technology Services Department and Oracle America, who will migrate the County's existing virtually-hosted services for its Data Center production, development, and test server systems from the current service provider to the Oracle Cloud Infrastructure. *Administrative approval was provided due to significantly tight time constraints placed on Jefferson County IT to make necessary change over to Oracle Cloud infrastructure due to unanticipated changes resulting from Broadcom's acquisition of VMWare (Broadcom informed IT that they would be terminating their existing licenses effective October 2024).* The migration project is expected to be a 2- to 3-month project, at a cost of \$199,094.40, and will begin following Commission approval. Once completed, the County's virtually-hosted systems, indicated above, will be housed on the Oracle Cloud

Infrastructure. The administrative approval was based on the temporary and urgent nature of the services.

- B. Recommendation that the Board acknowledges this one-time lump-sum longevity payment for full-time classified Jefferson County Health Department employees.
- C. Recommendation that the Board acknowledges a budget resolution for the Jefferson County Department of Health that includes a 3.5% cost of living increase for its eligible employees, effective October 5, 2024.
- D. Recommendation that the Board acknowledges the list of Advanced Steps.
- E. Recommendation that the Board acknowledges the following expenditure report:

July 13, 2024 through July 26, 2024

VIII. Executive Session